



**Deputy Director**  
**Full-time Position in Washington, DC**  
**Available: Early May**

For 21 years, Center for Inspired Teaching has been engaging teachers as partners in education reform through our groundbreaking, innovative approach to teacher training.

Center for Inspired Teaching is building a better school experience for students by transforming the role of the teacher from information provider to *Instigator of Thought*. Inspired Teaching has a unique, inquiry-based model of teaching and learning, and a proven, asset-based approach to investing in teachers to deepen and strengthen their practice. We are committed to teacher leadership and elevating teacher voice and engagement as a critical component of teacher professional development, and advancing the teaching profession.

**We are seeking a creative, entrepreneurial, and experienced educator and manager to serve as the organization's Deputy Director.** The Deputy Director will oversee the daily operations and logistics of the Inspired Teacher Certification Program, which recruits, selects, prepares, certifies, and supports highly qualified individuals who are entering the teaching profession in Washington, DC. The Deputy Director will also oversee all of the programmatic work of the organization (including Inspired Teaching's core work with in-service teachers), and contribute to the overall strategic management and growth of the organization. Reporting to the Executive Director, the position will be a key member of Inspired Teaching's senior leadership team.

**Teacher Certification Program Responsibilities:**

- Serve as the director of the Inspired Teacher Certification Program, including all operational components (recruitment/selection, placement, coursework, mentoring, and licensure) and logistics (calendar, budget, programming, etc.);
- Develop and implement the strategic vision and annual action plan for the Inspired Teacher Certification program, aligned to the organization's strategic initiatives and growth plan;
- Supervise the members of the Inspired Teaching Certification Program team;
- Facilitate and lead the Summer Intensive for new teachers in the Inspired Teacher Certification Program;
- Maintain strong relationships with current partner schools, and cultivate new partnerships with LEAs, Charter Management Organizations and traditional public schools;
- Oversee the partnership with Trinity Washington University, ensuring quality courses aligned with Inspired Teaching's philosophy and inquiry-based approach to instruction;
- Teach at least one graduate level course;
- Serve as the primary liaison with the Office of the State Superintendent of Education (OSSE), including leading the re-accreditation process (next occurring in 2020);
- Act as program director for AmeriCorps, Title II, and other reporting needs;
- Oversee evaluation of Fellows, mentors, faculty, and lead teachers;
- Demonstrate the effectiveness of the Inspired Teacher Certification Program through a variety of indicators that appeal to diverse stakeholders, in collaboration with the Director of Research and Evaluation;
- In partnership with Director of Development & Strategic Partnerships, lead expansion efforts for the Inspired Teacher Certification Program, including establishing increased visibility.

### **Senior Leadership Responsibilities:**

- Supervise the Director of Teaching and Learning for our in-service teacher training department;
- Supervise the Senior Manager, Strategic Engagement;
- Provide thought partnership and guidance to all of Inspired Teaching's program leaders on both the daily organization and management of programs and on the larger strategic vision for the work of the organization;
- Build and support cross-programmatic initiatives and the integration of alumni engagement into all aspects of Inspired Teaching's work;
- Serve on Inspired Teaching's senior leadership team, including:
  - Serving as a trusted partner to the members of the team, which is tasked with ensuring the successful implementation of all aspects of the Inspired Teaching strategic plan, continuing the organization's strong history of sound financial management, and with driving the organization's growth and development;
  - Participating in Inspired Teaching's strategic and business planning processes;
  - Acting as a liaison between program staff and the senior leadership team
- Pursue continuous professional improvement through keeping informed on research, literature, position papers, articles, etc. from the various fields of study that impact our work with youth, and attending and presenting at regional and national conferences as appropriate;
- Provide support to other Inspired Teaching programs, as appropriate.

### **Qualifications:**

- 3-5 years (minimum) of successful management and leadership experience;
- Significant and successful experience as an educator; advanced degree in education preferred;
- Significant knowledge of, and demonstrated commitment to, progressive pedagogy, including inquiry-based teaching and culturally-responsive teaching;
- Significant experience instructing adult learners, exceptional instructional skills and experience motivating and coaching adults;
- A track record of developing and maintaining strong working relationships with and among a diverse group of stakeholders;
- Strong organizational skills, excellent written and verbal communication skills, and the ability to thrive in a fast-paced environment.

### **You want to talk to us if:**

- You are motivated by disrupting the norm;
- You thrive in an environment where we work hard and play hard;
- Your entrepreneurial, risk-taking spirit drives you to lead change;
- Collaboration, the exchange of constructive feedback, and time to work on individual projects are all important to you;
- You are committed to the belief that every child, regardless of race, geography, or income level, can thrive in an inquiry-based classroom with a teacher who embraces Inspired Teaching's [instructional model](#);
- You are excited and motivated by Inspired Teaching's core values:
  - Relentlessly impact driven *and* nurturing;
  - Decentralized *and* integrated;
  - Radical creativity *and* structured execution.

**Salary** is competitive and commensurate with professional experience. **Benefits** include health care, retirement plan, paid time off; an excellent working environment; and the ability to have an impact on public education and the lives of children in Washington, DC and nationwide.

**Interested applicants should send** a cover letter that clearly outlines professional experience, position qualifications, and salary requirements; resume; 1 – 3 page writing sample, and names and contact information of 3 professional references to: ***info@inspiredteaching.org***

*Center for Inspired Teaching is an Equal Opportunity Employer. We are committed to a diverse workplace. Persons of color and persons with disabilities are encouraged to apply.*